

Woodfield Primary School
Policy Index

POLICY	RESPONSIBILITY	REVIEW DATE
01 Equality Statement (including Disability Statement)	H Harrison	November 2020
02 Trust Teacher Appraisal Policy	Rose Learning Trust (J Foster)	September 2019
03 Local Offer	N Fallon	January 2018
03 SEN Policy & SEN Report	N Fallon	January 2020
04 DMBC Admissions	M Boyes/DMBC	September 2019
05 Marking Policy	M Lowry	November 2019
06 SPaG Policy	J Barrass	October 2018
07 DMBC Attendance	M Boyes/DMBC	annually
08 Financial Regulations	Rose Learning Trust (A Skelton)	September 2017
09 Teaching & Learning	H Harrison	September 2018
10 Assessment	K.Hope	September 2018
11 English	M Lowry	October 2019
12 Safeguarding & Child Protection (including Allegations Against Staff & Children Missing in Education)	N Fallon	September 2018
12a Keeping Children Safe in Education Part 1	N Fallon	September 2018
13 ICT AUP Staff	S Watson/DMBC	January 2019
14 ICT Long Term Loans Laptop	S Watson/DMBC	January 2019
15 ICT Electronic Communications	S Watson/DMBC	January 2019
16 ICT e-Safety	S Watson/DMBC	January 2019
17 Health & Safety	H Harrison	September 2018
18 Anti bullying	N Fallon	October 2017
19 Homework Policy	K Hope & M Lowry	January 2019
20 Single Equalities Policy	H Harrison	November 2020
21 Security Procedures	H Harrison	September 2018
22 Pupil Internet Use	J Wardle	January 2018

23 Missing Child	N Fallon	July 2016
24 Lettings	J Miller	September 2018
25 Flexible Working	H Harrison	October 2018
26 Whistleblowing	H Harrison/DMBC	annually
27 Behaviour & Inclusion	N Fallon	Nov 2018
28 Immediate Action Plan	H Harrison	January 2018
29 Positive Handling	N Fallon	June 2019
30 Data Protection	H Harrison	September 2018
31 Safe Use of Images	S Watson	October 2019
32 Staff who contract their services outside of school	J Miller	October 2018
33 DMBC Code of Conduct	DMBC	Annually
34 Trust Teachers Pay Policy	Rose Learning Trust (J Foster)	September 2018
35 Dinner Debts Procedure	J Miller	September 2019
36 Gifts, Awards and Hospitality	J Miller	October 2019
37 School Fund Policy	J Miller	September 2018
38 Access Plan	H Harrison	January 2020
39 Instrument of Government	P Steadman	As directed by Governor Support
40 Freedom of Information	H Harrison	September 2019
41 Records Management	H Harrison	January 2017
42 Charging & Remissions	H Harrison	January 2019
43 Emergency Planning (including severe weather)	H Harrison	January 2019
44 Read Write Inc Policy	K Hope	September 2018
45 Uncollected Children Policy	S Watson	November 2019
46 Educational Visits	N Fallon	September 2018

47 DMBC Electrical Safety	DMBC	Annually
48 DMBC Fire Safety	DMBC	Annually
49 DMBC Stress Management & Stress Management for schools	DMBC	Annually
50 DMBC Staff Safety (Violence & Aggression)	DMBC	Annually
51 Nuts in school Guidelines	H Harrison	September 2018
52 PE Policy	A Gibson	February 2020
53 DMBC Allowances for Governors & 53a Governors expense claim form	H Harrison	Annually
54 Home School Agreement	J Miller	September 2018
55 Early Years Policy	S Watson	September 2018
56 PSHE including SRE	J Keyworth	September 2018
57 Guidance for Social media Use	J Wardle	September 2017
58 Maths Calculation Policy	L Betts/ T.Coe	January 2019
59 Induction of NQT's	K Hope	September 2019
60 Supporting Pupils with medical conditions	DMBC	Annually
61 Guidance on the use of emergency Salbutamol inhalers in school	DMBC	Annually
62		
63 Staff Managing Attendance Policy	H Harrison	annually
64 Teachers Standards	H Harrison	Reviewed in line with DfE guidance
65 Sun Safety Policy	J Miller	September 2019
66 Cycling Policy	N Fallon	September 2018
67 Swimming Policy	DMBC	Check annually for update
68 Lone Working	J Miller	September 2018
69 Environmental Policy	J Miller	September 2018

70 Leave of Absence Policy	J Miller (Advanced HR)	September 2018
71 Mobile Device Policy	J Wardle	April 2017
72 Recruitment and Selection Policy & Safer Recruitment & Selection policy	DMBC & Advanced HR	As and when advised
73 DMBC Grievance Policy	DMBC	As and when advised by DMBC
74 DMBC Bullying and Harassment Policy	DMBC	As and when advised by DMBC
75 Support Staff Capability Procedures	J Miller (Advanced HR)	September 2018
76 DMBC Probationary Periods	DMBC	As and when advised by DMBC
77 DMBC Discipline at Work	DMBC	As and when advised by DMBC
78 DMBC Teachers Capability Procedures	DMBC	As and when advised by DMBC
79 First Aid Policy	J Miller	September 2019
80 Channel Protocol	H Harrison	As and when advised
81 CPD & Staff Induction	J Miller & K Hope	September 2018
82 Alcohol and Illegal Drugs Policy	J Miller	December 2018
83 Pupil Premium Policy	L Betts	December 2018
84 AED Policy	J Miller	January 2019
85 Intimate Care Policy	S Watson	February 2018
86 Maternity Policy	Advanced HR	March 2019
87 Trust Joint Professional Development Policy	Rose Learning Trust (J Wardle)	September 2018
88 Allegations of abuse against staff	H Harrison	September 2018
89 Career Break	J Miller (Advanced HR)	February 2019
90 Wellbeing – pilot	N Fallon	September 2018
91 RLT Exit Interviews – Draft	J Miller (Advanced HR)	tbc