

## WOODFIELD PRIMARY SCHOOL AUTUMN 2<sup>nd</sup> HALF TERM GOVERNING BODY MEETING

5<sup>th</sup> March 2018 AT 8:00AM TO 10:00AM

# AGENDA

### 1. WELCOME/APOLOGIES FOR ABSENCE

### 2. DECLARATION OF PERSONAL AND BUSINESS INTEREST

- a) Individual governors to declare any personal or business interests on any item on the agenda.

### 3. URGENT ITEMS OF BUSINESS

- a) To be addressed by the Chair if applicable: **attached**

### 4. GOVERNING BODY MINUTES

- a) Approval of the minutes of the Governing Body meeting held on 29<sup>th</sup> November 2017: **attached**
- b) Matters Arising (not already covered on the agenda).

### 5. COMMUNITY/STANDING ITEMS:

- a) Receive and note report/s from Link Governors **attached**
- b) P Steadman to provide update to Governors regarding Edubase **attached**
- c) P Steadman to confirm any Governor Training and Development opportunities
- d) Adopt relevant school and Trust Policies:
  - Wellbeing: **attached**
  - Attendance: **attached**
  - Safeguarding: **attached**
  - Career Break: **attached**
  - Trust Whistleblowing Policy **attached**
  - Trust Equal Opportunities and Dignity at Work Policy **attached**

### 6. SCHOOL IMPROVEMENT, INCLUSION

- a) Head Teachers Report: **attached**
- b) Update on progress of pupils, including disadvantaged pupils and other vulnerable groups. **attached**
- c) Update on school target setting. **attached**
- d) Monitoring of Pupil Premium strategy and review of impact to date.
- e) Monitoring of impact of Developing Excellence Plan
- f) Interim Review of Performance Management/Appraisal
- g) Receive Trust reports: School Review and Enquiry: **attached**

### 7. SAFEGUARDING AND COMPLIANCE

- a) Receive and note Safeguarding Report **attached**
- b) Update of SCR completion and evidence of monitoring **attached**

- c) Receive attendance (including PA) of pupils' report including attendance of groups **attached**
- d) Review summary of educational visits: **attached**
- e) General Data Protection Regulations update: **attached**
- f) Review statutory information as published on the school website:  
<http://woodfieldprimaryschool.co.uk/statutory-information/statutory-information/>

## 8. FINANCE AND RESOURCES

- a) Letter from the ESFA to Accounting officers: **attached**  
[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/662277/ESFA\\_letter\\_to\\_academy\\_trusts\\_accounting\\_officers\\_November\\_2017.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/662277/ESFA_letter_to_academy_trusts_accounting_officers_November_2017.pdf)
- b) Audited Accounts update for 2016/17: **attached**
- c) Progress report on 2017/18 budget to 31.01.18 & update on bids **attached**
- d) Financial Risk Register: **attached**

## 9. STAFFING/HR

- a) Update on staffing which includes absences/new starters **attached**
- b) Review of ProActive Health and Safety Portal:

## 10. TRUST UPDATE

- a) Chair/Head Teacher to provide Trust update

## 11. ANY OTHER URGENT BUSINESS

- a) Governors to inform the Chair prior to the meeting of anything they wish to raise under this item.

## 12. CONFIDENTIALITY

- a) To consider any items classified at confidential.

## 13. DATES OF FUTURE MEETINGS

- 8am July 3<sup>rd</sup> 2018 – Full Governors
- 8am June 20<sup>th</sup> 2018 – Resources Committee

### For Information

#### Additional Governor Development 10:15am to 11:00am

At the end of the LGB meeting there will be an additional development session with a focus on The Ofsted Inspection Data Summary Report (IDSR) including an overview of Analyse School Performance (ASP). This will provide a more in-depth look at school data.

This session will be approximately 45 minutes' duration.