

Application for Employment Teachers and Head Teachers

CONFIDENTIAL - The information you provide on this form will be used for recruitment, selection and for employment contract purposes. This form should be used to apply for currently advertised vacancies only.

Please complete this application in black ink or by typing
and submit it as stated in the job advertisement

we're supporting

AGE POSITIVE

POST APPLIED FOR (It is essential that candidates complete all details in this box so their application can be considered)	Job Title:			
	Reference Number:		Closing Date:	
	School:			

PART A – PERSONAL DETAILS

Last Name:									
First Name(s):					Title:	Dr/Miss/Mr/Mrs/Ms/Other			
Address: (Address Line 1):									
(Address Line 2):									
(Address Line 3):									
Town / City:									
Post Code:									
National Insurance Number:									
Date of Birth (dd/mm/yyyy):*									
Contact Phone Number:									
Email Address:**									

* Required to meet DfE Safeguarding Children and Safe Recruitment in Education Guidelines.

** We would prefer to contact you by email throughout the recruitment process, please provide an email address where possible.

Are you currently employed by The Rose Learning Trust? If so, please provide payroll number(s) in the additional information box on the next page.	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever been dismissed from a post within schools? If so, please provide details in the additional information box on the next page.	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are there any dates when you would not be available for interview? If so, please provide details in the additional information box on the next page.	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you seeking a guaranteed interview under the disability symbol scheme?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you supported by a disability organisation? If so, please say which in the additional information box on the next page.	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you entitled to work in the United Kingdom?	YES <input type="checkbox"/> NO <input type="checkbox"/>

Have you ever been barred from working with children and/or vulnerable adults?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you related to a Governor or employee of any of the schools within The Rose Learning Trust or an employee of The Rose Learning Trust? If so, please provide the names and relationship details in the additional information box below.	YES <input type="checkbox"/> NO <input type="checkbox"/>
Do you or a close relative have any financial interest which may conflict with the interests of The Rose Learning Trust? If so, please provide details in the additional information box below.	YES <input type="checkbox"/> NO <input type="checkbox"/>

Are you Registered with the NCTL? https://teacherservices.education.gov.uk/	YES <input type="checkbox"/> NO <input type="checkbox"/>
Please provide your Teacher Reference Number?	
Date achieved Qualified Teacher Status (QTS)?	
Have you completed Newly Qualified Teacher (NQT) induction period?	YES <input type="checkbox"/> NO <input type="checkbox"/> n/a <input type="checkbox"/>
Date you completed NQT induction period (if applicable)	
For Head Teacher Posts – please confirm the date that you completed the National professional Qualification for Headship (NPQH) <u>NB</u> - This is a mandatory qualification for Headship.	

Please use this section to expand on any of the questions in Part A:

REFERENCES:

	Reference 1 (Current/Most Recent Employer)	Reference 2 (Employer prior to current/most recent)
Referee Name:		
Job Title:		
In what capacity is this person known to you? i.e Line Manager		
Address:		
Email:		
Telephone:		
Note: As part of Safer Recruitment we will take up references prior to an offer of interview. By submitting this application for you agree to this practice.		

PART B – INFORMATION IN SUPPORT OF APPLICATION**Secondary, Further Education and Higher Education**

Please provide details (including dates) of qualifications achieved:

Institution/ Awarding Body	Dates (dd/mm/yyyy)	Qualification/ Training	Grade

Details of In-Service Training Courses

Please include short courses, apprenticeships and any other training that supports your application and demonstrates your continuous professional development:

Training Provider	Dates from/to (dd/mm/yyyy)	Subject	Qualifications Obtained (if applicable)

Professional Learning (CPD)

Please give details (including dates) of subsequent qualifications, training or research:

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Current Post

Please provide details of your current or most recent post (if not currently employed):

School, College or Educational Establishment:	Local Authority:	No. On Roll:	Dates (From & To) (dd/mm/yyyy)	Post and Age Ranges Taught / Grade:	Reason for Leaving:
Salary per annum:	£	Salary Point MPS / UPS:		Leadership / AST Salary:	£
TLR:	£	Other allowance:	£	Details:	
Please provide details of any breaks in employment:					

Teaching Experience / Employment

Excluding your current post (above), please list in chronological order your FULL employment history and indicate full or part-time (including gaps in employment):

Applicants for first teaching post should give details of teaching practice

School, College or Educational Establishment:	Local Authority:	No. On Roll	Dates (From & To) (dd/mm/yyyy)	Post and Age Ranges Taught / Grade:	Reason for Leaving:

Additional Information in Support of your Application

Using the Job Description and Person Specification please explain how your knowledge, skills and experience relates to the post for which you are applying. These may have been gained through paid employment, domestic responsibilities, voluntary/ community work, spare time activities, education and training. If necessary you may provide further required information on a separate sheet:

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We advise applicants that the data held by The Rose Learning Trust in respect of employment will be used for cross-system and cross-trust comparison purposes for the prevention and detection of fraud.

I declare that the information that I have given in this application is accurate and true
I understand that providing misleading or false information will disqualify me from the appointment and/or may result in dismissal

Signed		Date	
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PART C - RECRUITMENT & EQUAL OPPORTUNITIES MONITORING

Please note - this page will be detached and is not part of the selection process

The information collected in this form is used for statistical monitoring purposes and will be recorded on a computer database. Access to this information will be security controlled.

Last Name:		First Name(s):	
Job Title:		Ref Number:	
Nationality (please state)			

Gender:	
Female	<input type="checkbox"/>
Male	<input type="checkbox"/>
Trans-Gender	<input type="checkbox"/>
Prefer not to say	<input type="checkbox"/>

Sexual Orientation:	
Bisexual	<input type="checkbox"/> (E404)
Gay Man	<input type="checkbox"/> (E403)
Gay Woman / Lesbian	<input type="checkbox"/> (E405)
Heterosexual	<input type="checkbox"/> (E402)
Prefer not to say	<input type="checkbox"/> (Refu)

Age Band:	
16-24 years	<input type="checkbox"/>
25-34 years	<input type="checkbox"/>
35-49 years	<input type="checkbox"/>
50-54 years	<input type="checkbox"/>
55 and over years	<input type="checkbox"/>
Prefer not to say	<input type="checkbox"/>

Do you consider yourself to have a disability?	
Yes	<input type="checkbox"/>
No	<input type="checkbox"/>
Prefer not to say	<input type="checkbox"/>

Where did you see the vacancy advertised?	
www.jobsdoncaster.co.uk	<input type="checkbox"/>
www.jobsgopublic.com	<input type="checkbox"/>
Doncaster Council Intranet	<input type="checkbox"/>
Other Website	<input type="checkbox"/>
Doncaster Free Press	<input type="checkbox"/>
Yorkshire Post	<input type="checkbox"/>
National Newspaper	<input type="checkbox"/>
Professional Magazine	<input type="checkbox"/>
Jobcentre Plus	<input type="checkbox"/>
Doncaster Council Jobshop	<input type="checkbox"/>
Library / Customer Service Centre	<input type="checkbox"/>
Council Vacancy Bulletin	<input type="checkbox"/>
Other	<input type="checkbox"/>

Ethnic Origin:	
White	
• British	<input type="checkbox"/> (E114)
• Irish	<input type="checkbox"/> (E115)
• White Other	<input type="checkbox"/> (E116)
Asian or Asian British	
• Bangladeshi	<input type="checkbox"/> (E101)
• Indian	<input type="checkbox"/> (E102)
• Pakistani	<input type="checkbox"/> (E104)
• Any Other Asian	<input type="checkbox"/> (E103)
Black and Black British	
• African	<input type="checkbox"/> (E105)
• Caribbean	<input type="checkbox"/> (E106)
• Any Other Black	<input type="checkbox"/> (E107)
Mixed	
• White & Asian	<input type="checkbox"/> (E110)
• White & Black African	<input type="checkbox"/> (E111)
• White & Black Caribbean	<input type="checkbox"/> (E112)
• Any Other Mixed	<input type="checkbox"/> (E109)
Other	
• Chinese	<input type="checkbox"/> (E108)
• Any Other	<input type="checkbox"/> (E113)
• Prefer not to say	<input type="checkbox"/> (Refu)

Religion / Belief:	
Buddhist	<input type="checkbox"/> (E301)
Christian	<input type="checkbox"/> (E302)
Hindu	<input type="checkbox"/> (E303)
Jewish	<input type="checkbox"/> (E304)
Muslim	<input type="checkbox"/> (E305)
Sikh	<input type="checkbox"/> (E306)
Other	<input type="checkbox"/> (E307)
None	<input type="checkbox"/> (E308)
Prefer not to say	<input type="checkbox"/> (Refu)

