

Annual Return 2015 (Online)



SCHOOL FUND WOODFIELD

Charity number: 1059543

Submitted on 01 December 2015

Some of the information you give in this form will become publicly available on the Register of Charities. These fields are marked - **P**

This form shows the information you have entered through the Annual Return 2015 Online.

The Annual Return was submitted online by MRS Jayne T Miller on 01 December 2015. You do not need to send us a signed copy.

PART A - Charity information

A1 - Financial period

This Annual Return should be completed for financial periods ending on or after 1st January 2015.

Financial period start - P :	01 September 2014
Financial period end - P :	31 August 2015
Next financial period end:	31 August 2016

A2 - Income and expenditure

This shows your charity's income and expenditure for the financial period shown at A1. Please note these figures are rounded to the nearest pound.

Income - P :	£31,048
Spending - P :	£23,737

A3 - Charity contact

The contact details for your charity are printed below.

Your current contact is an: Individual

Title:	MRS
Personal names:	JAYNE
Family name:	MILLER
Suffix:	
Display name - P :	MRS JAYNE T MILLER
Date of birth:	21 June 1975
Telephone - P :	01302 853289
Mobile:	
Your contact details as shown on the Register of Charities are - P :	MRS JAYNE T MILLER WOODFIELD PRIMARY SCHOOL GURNEY ROAD BALBY DONCASTER DN4 8LA

A4 - Email for Charity Commission use

This is an address that will only be used by the Commission for contacting the charity, for example when issuing a password for our online services or for mailing reminders.

Your current private email address: jayne.miller@woodfield.doncaster.sch.uk

A5 - Email for public display

This is a public address that will be displayed on the Register of Charities.

Your current public email address - **P**: admin@woodfield.doncaster.sch.uk

A6 - Charity website

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - **P**: www.woodfieldprimaryschool.co.uk

A7 - Corporate trustee

Your charity has no corporate trustees.

A8/A9 - Current and new individual trustees

Printed below is the list of current trustees who are individuals that we hold for your charity.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee. Trustees without a complete set of details may not be recorded on our Register of Charities.

We only publish trustee names on the Register. Other personal details are not made publicly available.

Trustee 1

Title:	MRS
Personal names:	JAYNE
Family name:	MILLER
Suffix:	
Display name - P :	MRS J T MILLER
Date of birth:	21 June 1975
Address:	WOODFIELD PRIMARY SCHOOL GURNEY ROAD BALBY DONCASTER
Post code:	DN4 8LA
Telephone:	01302 853289
Email:	jayne.miller@woodfield.doncaster.sc
Date of Appointment	19 March 2013
Chair of the charity - P :	NO

Trustee 2

Title:	MISS
Personal names:	NICOLA
Family name:	FALLON
Suffix:	
Display name - P :	MISS NICKY FALLON
Date of birth:	02 March 1969
Address:	WOODFIELD PRIMARY SCHOOL GURNERY ROAD BALBY DONCASTER
Post code:	DN4 8LA
Telephone:	01302 853289
Email:	nicky.fallon@woodfield.doncaster.sc
Date of Appointment	19 March 2013
Chair of the charity - P :	NO

Trustee 3

Title: MRS
Personal names: Helen
Family name: Harrison
Suffix:
Display name - **P**: MRS Helen Harrison
Date of birth: 05 July 1966
Address: WOODFIELD PRIMARY SCHOOL
GURNEY ROAD
DONCASTER
SOUTH YORKSHIRE
Post code: DN4 8LA
Telephone: 01302 853289
Email: head@woodfield.doncaster.sch.uk
Date of Appointment: 15 October 2013
Chair of the charity - **P**: YES

A10 - Linked charities

There are no active linked (subsidiary or constituent) charities associated with this charity.

A11 - Area of operation in England and Wales

Shown below is the area in England and Wales that we currently hold for your charity - **P**.

1 DONCASTER


A12 - Area of operation outside England and Wales

Your charity has not specified any countries of operation outside England and Wales.

A13 - Charity classification

Printed below are the details we currently hold for your charity.

WHAT your charity sets out to do - **P**:

	GENERAL CHARITABLE PURPOSES
	EDUCATION/TRAINING
	THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES
	DISABILITY
	THE PREVENTION OR RELIEF OF POVERTY
	OVERSEAS AID/FAMINE RELIEF
	ACCOMMODATION/HOUSING
	RELIGIOUS ACTIVITIES

<input checked="" type="checkbox"/>	ARTS/CULTURE/HERITAGE/SCIENCE
<input checked="" type="checkbox"/>	AMATEUR SPORT
<input type="checkbox"/>	ANIMALS
<input type="checkbox"/>	ENVIRONMENT/CONSERVATION/HERITAGE
<input type="checkbox"/>	ECONOMIC/COMMUNITY DEVELOPMENT/EMPLOYMENT
<input type="checkbox"/>	ARMED FORCES/EMERGENCY SERVICE EFFICIENCY
<input type="checkbox"/>	HUMAN RIGHTS/RELIGIOUS OR RACIAL HARMONY/EQUALITY OR DIVERSITY
<input type="checkbox"/>	RECREATION
<input type="checkbox"/>	OTHER CHARITABLE PURPOSES

WHO your charity helps - **P**:

<input checked="" type="checkbox"/>	CHILDREN/YOUNG PEOPLE
<input type="checkbox"/>	ELDERLY/OLD PEOPLE
<input type="checkbox"/>	PEOPLE WITH DISABILITIES
<input type="checkbox"/>	PEOPLE OF A PARTICULAR ETHNIC OR RACIAL ORIGIN
<input type="checkbox"/>	OTHER CHARITIES OR VOLUNTARY BODIES
<input type="checkbox"/>	OTHER DEFINED GROUPS
<input type="checkbox"/>	THE GENERAL PUBLIC/MANKIND

HOW your charity operates - **P**:

<input type="checkbox"/>	MAKES GRANTS TO INDIVIDUALS
<input type="checkbox"/>	MAKES GRANTS TO ORGANISATIONS
<input type="checkbox"/>	PROVIDES OTHER FINANCE
<input type="checkbox"/>	PROVIDES HUMAN RESOURCES
<input checked="" type="checkbox"/>	PROVIDES BUILDINGS/FACILITIES/OPEN SPACE
<input type="checkbox"/>	PROVIDES SERVICES
<input type="checkbox"/>	PROVIDES ADVOCACY/ADVICE/INFORMATION
<input type="checkbox"/>	SPONSORS OR UNDERTAKES RESEARCH
<input type="checkbox"/>	ACTS AS AN UMBRELLA OR RESOURCE BODY
<input type="checkbox"/>	OTHER CHARITABLE ACTIVITIES

A14 - Charity activities

Your charity has given us the following brief description of its current activities - **P**.

School fundraising activities

A15 - UK volunteers

Your charity has told us that it had 0 UK volunteers during the financial period.

A16 - Company number

No company number is held for your charity.

A17 - Charity's main bank/building society account

Below are the current details we hold about your main bank or building society account. Account details are not available to the public. For security purposes we have not printed the full account number.

Bank name:	YORKSHIRE BANK
Sort code:	05-04-14
Account number:	****9146
Account name:	WOODFIELD PRIMARY SCHOOL FUND

A18 - Gift Aid

Your charity was not recognised by HMRC for Gift Aid for the financial period of this Annual Return

A19 - Land and buildings

Your charity does not own or use land or buildings.

A20 - Fund Raising

Your charity raises funds from the public
Your charity does not work with a commercial participator

A21 - Trading

The charity does not have a trading subsidiary

A22 - Trustee payments

The charity does not pay one or more of its trustees for acting as a trustee of the charity

A23 - Policies

The charity has the following written policies :-

Complaints Handling - Yes
Conflict of Interest - Yes
Investment - No
Risk Management - Yes
Volunteer Management - No
Vulnerable Beneficiaries- No
Paying Staff - No

A24 - Grant Making

Grant making is not the main way your charity carries out its purposes

A25 - Other Regulators

The charity has the following other regulators :-
OFSTED

A26 - Financial Controls

Financial Controls have been reviewed during the reporting year

A27 - Government funding

Contracts from central or local government to deliver services: £0
Grants from central or local government: £0

REPORTING SERIOUS INCIDENTS

As soon as possible, you should report to the Commission any incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation.

If any serious incident, including any of those listed below, have occurred since your last return, you should notify us immediately if you have not already done so.

Please read the Guidance Notes first to help you decide how to respond. Then either email rsi@charitycommission.gsi.gov.uk or call 03000 66 9197 to inform us.

SERIOUS INCIDENTS

- Fraud, theft or significant loss of funds or other property.

- Significant sums of money or other property donated to the charity from an unknown or unverified source.
- The charity (including any individual staff, trustees or volunteers) has any known or alleged link to a proscribed(banned) organisation or to terrorist or other unlawful activity.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity.
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to.
- Suspicions, allegations or incidents of abuse or mistreatment of beneficiaries.
- The charity has been subject to a criminal investigation, or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are concerned about criminal or unlawful activity, or very serious incidents about a charity that may pose a risk to its funds, property, beneficiaries or reputation.

LEGAL OBLIGATION

As part of the charity's Annual Return, trustees must confirm that there are no serious incidents or other matters which they should have brought to the attention of the Commission and have not done so already. Failure to do so will be regarded as a breach of legal requirements.

Data protection

Any information you give us will be held securely and in accordance with the rules on data protection. We will treat personal details as private and confidential and safeguard them. We will not disclose them to anyone unconnected with the Charity Commission unless you have consented to its release, or in the circumstances that are set out in the Guidance Notes

ADVICE FOR THE TRUSTEES AND MANAGERS OF SCHOOL FUND WOODFIELD

The following guidance may be useful for your trustees. To view these publications, please visit our website at www.charitycommission.gov.uk/publications.

Trusteeship

[CC3 The essential trustee](#)

What's required of a charity trustee, including your responsibilities to your charity.

[CC30 Finding new trustees](#)

The recruitment, appointment and induction process for new charity trustees and how to set a framework for recruitment.

Accountancy

[CC15b - Charity reporting and accounting: the essentials](#)

What trustees need to do when preparing trustees' annual reports, accounts and annual returns.

[CC14 Charities and investment matters: a guide for trustees](#)

Find out how trustees can make the right decisions about investing charity funds.

[CC16 Receipts & payments accounts pack](#)

Templates to help eligible non-company charities prepare their trustees' annual report and receipts and payments accounts.

Other regulators

[Ofsted](#)

Ofsted is the Office for Standards in Education, Children's Services and Skills. They inspect and regulate services that care for children and young people, and services providing education and skills for learners of all ages.

Working with Children and Vulnerable Adults

[Charities: how to protect vulnerable groups including children](#)

How to get checks and assessments on volunteers, employees and trustees if your charity works with vulnerable groups.

Reserves

[CC19 Charities and reserves](#)

Charity Commission report on charities' reserves management

Declaration

Your Annual Return was submitted online by MRS Jayne T Miller on 01 December 2015, telephone number 01302 853289.

MRS Jayne T Miller certified online that:

- the information provided was correct
- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no serious incidents or other matters which they should have brought to the attention of the Commission and had not done so already.

Those who give answers that they know are untrue or misleading may be committing an offence.